

Avery Hill Christian Fellowship

Southspring
Sidcup
Kent DA15 8EA

UK Charity No: 1103393

<https://averyhill.church>



AVERY HILL
CHRISTIAN FELLOWSHIP

Assistant Pastor (Part time)

JOB SUMMARY

Avery Hill Christian Fellowship is a growing independent church located in South East London and we are seeking an enthusiastic Assistant Pastor to join our staff team and be part of the church family at Avery Hill. This exciting new role encompasses two key areas:

- Supporting the Pastor in wider church life
- Overseeing responsibility for the children and families work (both in the church and the local community)

Hours	22.5 hours per week. Working days: Sunday, Monday & one other day of the week (or two half days). This will include some evenings and other times to be agreed with the Pastor
Annual Salary	FTE: £26,000 to £28,000 pro rata
Pension	10% (7.5% by employer & 2.5% by employee) auto enrolment through Nest Pensions
Holidays	25 days pro rata plus bank holidays
Contract Type	Permanent (subject to satisfactory completion of a 6 month probation period)

SAFER RECRUITMENT

An enhanced Disclosure & Barring Service (DBS) check is a requirement for this role and will be taken out before commencing.

ABOUT US

We are an evangelical, independent church situated on the border between the boroughs of Greenwich and Bexley since 1994. Avery Hill Christian Fellowship is a family-orientated church where all are welcome from the youngest to the oldest.

The church is led by Jonathan Coates, who has been our Pastor since September 2020. The church comprises of a Leadership Team and Trustees, consisting of both men and women, who support the Pastor. We also employ a youth worker who is currently on maternity leave.

The Trustees also have responsibility for Bexley Foodbank and employ a Foodbank Manager and Foodbank Volunteer Co-ordinator.

Some 65 adults and 15 children and youth attend the church on a Sunday morning. However, in recent months we have seen a growth in attendance including families and people from the local community.

On a Monday morning we run our parent/toddler group (Springlets), and in the afternoon a primary school aged club (Whizz Kids). Both groups are growing rapidly, and we are seeing positive relationships from this being built with the church.

We enjoy good relationships with local churches including being an active part of Transform Bexley, CRIBS (Christian Resources in Bexley Schools) and Churches Together in Sidcup. We are in the process of formally joining [Pioneer](#) Network of Churches.

We are also part of the [Evangelical Alliance](#) and as such adhere to their Statement of Faith.

MAIN RESPONSIBILITIES

- Work alongside the pastor to plan, pray and prepare.
- Oversee and be involved in children & families work within the church to include providing overall coordinated leadership for children on a Sunday, using brought in or developed teaching material.
- Co-ordinate & recruit volunteer helpers to ensure that Sunday school, creche, and clubs are running smoothly.
- Encourage, support and inspire children and adults to grow in their discipleship.
- Being part of the life of the church which will include occasional preaching on a Sunday morning, attending and leading prayer meetings as well as supporting other gatherings/events.
- Participate in leading the monthly all aged Church services on a Sunday morning.
- Be part of the leadership team and attend bi-weekly evening meetings.

- Work alongside the Designated Safeguarding Lead in promoting and applying the Safeguarding Policy across the needs of the church.
- Show evidence of continuing personal development whilst working for the church via attendance at agreed training courses and events to ensure continued growth in faith and abilities. We would be willing to financially support the right candidate in studying for a leadership qualification.

HOW TO APPLY

Please send a completed application form to Jonathan Coates at pastoraveryhill@gmail.com

Please note:

- There is an occupational requirement for the postholder to be a committed Christian in accordance with the Equality Act 2010.
- We can only accept applications from those with eligibility to work within the UK.
- CV's or resumes will not be accepted.

Deadline for applications: **Sunday 4th February 2024.**

PERSON SPECIFICATION

The table below gives the essential and desirable selection criteria for this role

Essential Skills, Knowledge and Experience	Essential	Desirable
Experience in leadership role		✓
Experience of mentoring or discipling people in the Christian Faith		✓
Able to carry out effective and empathetic pastoral care	✓	
Experience of public speaking which includes preaching in a church		✓
Able to demonstrate that they can work effectively in a team	✓	
Experience of engaging with people who have little or no church connection	✓	
Experience of managing church activities and resources	✓	
Experience of leading meetings in church		✓
A biblical/theological qualification		✓

Skills and Knowledge	Essential	Desirable
Excellent communication skills, both written & oral	✓	
Ability to play an instrument and/or sing to occasionally play on a Sunday morning		✓
Ability to lead all age worship services		✓
IT literate with knowledge of commonly used software	✓	

Values & Ethos	Essential	Desirable
A practising & passionate Christian, who is committed to their spiritual growth	✓	
Reliance on God in all aspects of the children & family work with regular personal prayer and a desire to lead and encourage others in prayer.	✓	
Ability to work on own initiative and manage flexible hours	✓	
Able to diffuse conflict in a calm and confident manner	✓	
Helping others to develop the necessary skills to engage with children.	✓	